



FREQUENTLY ASKED QUESTIONS

INVITATION TO TENDER NO. ENER C2/2013-148
SMART CITIES STAKEHOLDER PLATFORM
CONTRACT NOTICE: OJ 2013/S 136-235143

Last update: 17/07/2013

Question 1: In section 2.3.2 on page 6 the following experience is requested:

- *Experience of **at least three years** in developing and managing activities [...].*
- *Experience of **at least two years** in working with stakeholders at municipal/community level.*
- *Experience of **at least three years** in writing English texts for website(s).*
- *Knowledge of energy, transport, ICT, water and waste management, and socio- economic topics and experience of **at least one year** in managing stakeholder contacts in these fields.*

This experience shall be proven by:

*A list briefly summarising the activities similar to the ones requested by the tender specifications, delivered by the tenderer **during the last 5 years**, with indications of corresponding budgets, recipients and timing [...].*

How many years are really needed?

Answer: The different time periods are to make sure that interested tenderers have a minimum experience in the respective sectors.

The final time period shall give potential tenderers the opportunity to fit in the requested experiences which may be distributed over the last 5 years.

Question 2: Is it correct that the downloadable electronic version of the tender documentation is the only official one and no paper version and/or additional CD-ROM is dispatched for this call?

Answer: Yes. The access to all tender documents has been provided on the website http://ec.europa.eu/dgs/energy/tenders/index_en.htm as mentioned in the [Contract Notice OJ 2013/S 136-23514](#).

In accordance with Article 153 (1) and (4) of the Rules of application of the [Financial Regulation](#), the Commission shall not send the tender documents in paper form if *unrestricted and full direct access by electronic means to the entire call for tenders and any additional documents* has been provided. Having complied with this requirement, the Commission does not intend to distribute paper copies or any other copies of the tender documents.